

# READ THIS FIRST

This form must be completed in English. You may use blue or black ink.

**Please follow the guidance notes carefully** and complete all questions as indicated. If you run out of space, please use Part 9 – Additional Information.

The UK Border Agency may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant original documents (please see supporting documents guidance).

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

YOU SHOULD COMPLETE THIS FORM IF YOU ARE COMING TO THE UK AS A DEPENDENT WISHING TO ACCOMPANY SOMEONE ENTERING, OR ALREADY IN, THE UK AS A STUDENT.

If you are not coming to the UK as a dependent of a student then you are completing the wrong form.

What is the main purpose of your visit to the UK? >>>>	How long do you intend to stay in the UK?
Travel Dates On which date do you wish to travel to the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	On which date will you leave the UK?
Part 1 About You Read Guidance, Part 1	
1.1 Given name(s) (as shown in your passport) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	<b>1.2 Family name</b> (as shown in your passport)
<b>1.3 Other names</b> (including any other names you are known >>> by and/or any other names that you have been known by)	<b>1.4</b> Sex Put a cross (x) in the relevant box         Male       Female
<b>1.5 Marital status?</b> Single         Put a cross (x) in the relevant box       Divorced/Dissolved Partnership	Married/ Civil Partner       Unmarried Partner         Separated       Widowed/Surviving Civil Partner
1.6 Date of Birth         Y	1.7 Place of Birth
1.8 Country of Birth         >>>>>>>>>>>>>>>>>>>>>>>>>>>>	1.9 Nationality
<b>1.10</b> Do you hold, or have you ever held, any other nationality or         Yes       No         If 'Yes' please provide details >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	nationalities? Put a cross (x) in the relevant box

Part 2 Passport Information Read Guida	nce, Part 2
Enter details of the passport or travel document that you will	use to travel to the UK.
2.1 Current passport or travel document number >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	2.2 Place of Issue
2.3 Issuing Authority >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	2.4 Date of Issue
2.5 Date of Expiry >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	<b>2.6</b> Is this your first passport? Put a cross (x) in the relevant box         Yes       No         If 'Yes' go to Part 3
2.7 Please give details of any previous passports, covering the la	ast 10 years, including where these passports are now.
Part 3 Your Contact Details Read Guidar	nce, Part 3
3.1 Your full residential address and postal code >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.2 How long have you lived at this address?
	3.3 Home (landline) telephone number
	3.4 Your mobile telephone number
3.5 Email address >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.6 Contact details if different from those given in question 3.1
Part 4 Your Family Read Guidance, Part	4
4.1 Father's given name(s) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.2 Father's family name
4.3 Father's date of birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.4 Father's place and country of birth
4.5 Father's nationality/nationalities >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.6 Mother's given name(s)
4.7 Mother's family name >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.8 Mother's date of birth
4.9 Mother's nationality/nationalities >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.10 Mother's place and country of birth
4.11 Full name of spouse/partner (If single go to 4.16) >>>>>>	4.12 Spouse/partner's nationality/nationalities
4.13 Spouse/partner's date of birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	D D M M Y Y Y Y

<ul> <li>4.14 Does your spouse/partner currently live with you at the &gt;&gt;&gt; address given in Question 3.1? Put a cross (x) in the relevant box</li> <li>Yes No If 'No', please provide full details of where your spouse currently lives.</li> </ul>	<b>4.15</b> Will your spouse/partner be travelling with you?Put a cross (x) in the relevant boxYesNo
	<b>4.16</b> Do you have any children? Put a cross (x) in the relevant box         Yes       No         If 'No', please go to question 4.20
4.17 Please provide full details for each of your >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box         Yes       No       If 'No', please provide full details of where your children currently live.
4.19 Please list any of your children who will be travelling >>>> with you to the UK?	<b>4.20 Will any other children be travelling with you?</b> Put a cross (x) in the relevant box         Yes       If 'Yes' go to 4.21         No       If 'No' go to Part 5.
Full Name, Date of Birth, Passport Number, Address, Place of Birth, Na	auonaiity, Your Relationship to Chilo, Your Relationship to their Parents
Please note: If a child is travelling without their parents, he/sh or legal guardian that they consent to the child's visit.	e should present written notification from the child's parent
Part 5 Finances and Employment Read G	auidance, Part 5
TO BE COMPLETED BY ALL APPLICANTS - Dependent children	n should enter parents' details.
<ul> <li>5.1 What are your current personal circumstances? Put a cross (x)</li> <li>Employed full time, please go to 5.2</li> <li>Employed part-time, please go to 5.2</li> <li>Self-employed, please go to 5.2</li> </ul>	<ul> <li>) in the relevant box</li> <li>Retired, please go to 5.9</li> <li>Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9</li> <li>Other, please give details, then go to 5.2</li> </ul>
Unemployed, please <b>go to 5.9</b> Student, please give details of the course and institution you	
attend in the box provided; then <b>go to 5.2</b>	
Employment	
<b>5.2 What is your present work or job or occupation?</b> >>>>> If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please <b>go to 5.9.</b>	
5.3 What is the name of the company or organisation you $\ensuremath{>\!>}$ work for?	
5.4 When did you start this job? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	D D M M Y Y Y Y

5.5 What is your work address? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	>>>>>>>	5.6 What are your er	nployer's telephone n	umbers?	
		5.7 What is your em	ployer's email address	22	
5.8 Please give details of any additional job(s) or o	occupation(s)	you have			
5.9 Have you ever worked for any organisation of	a type (state c	or non-state) listed belo	w? Put a cross (x) in the	e relevant bo	X
Armed forces (including national service) Yes	No	Media		Yes	No
Government (central or local) Yes	No	Public or civil administr	ration	Yes	No
Judiciary Yes	No	Security (including polic security companies)	ce and private	Yes	No
If you have ticked 'yes' to any of the above, please pro list. Include name of organisation, job title or rank and o		every organisation that yo			n the
Income and Expenditure					
5.10 What is your total monthly income from all so of employment or occupation after tax?	ources >>>				
5.11 Do you receive income from any other source including friends or family? Put a cross (x) in the rele					
Yes No If 'Yes' please provide full details >>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				
5.12 Do you have savings, property or other income from stocks and shares)? Put a cross (x) in the relevant k					
Yes No If 'Yes' please provide full details >>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				
5.13 How much of your total monthly income is gi your family members and other dependants?	ven to >>>				
5.14 How much do you spend each month on livir	ng costs? >				
Part 6 Previous Applications An	d Travel Hi	istory Read Guid	lance, Part 6		
<b>6.1 Have you travelled to the UK in the last 10 yea</b> <i>Put a cross (x) in the relevant box</i>	irs?		f 'Yes' please provide deta trips to the UK	ils of any	
Date Destination	Purpose		Duratio	n	
6.2 Have you travelled outside your country of resi excluding to the UK, in the last 10 years? Put a cross (x) in the relevant box	dence,	Yes No	f 'Yes' please provide detai	ils of these trip	OS
Date Destination	Purpose		Duratio	on	
6.3 Have you ever been refused a visa for any cou including the UK? <i>Put a cross (x) in the relevant box</i>	ntry,	Yes No	lf 'Yes' please provide full c	letails	
Date Country	Reason		Refere	nce number	(for UK)

	<b>Deen granted any UK vis</b> In the relevant box	as in the last 10 years?	Yes No If 'Yes' please provid	e details
Date	Purpose		Duration R	eference number
	<b>Deen refused entry on ar</b> Put a cross (x) in the releva		Yes No If 'Yes' please provid	e details
Date	Reason		R	eference number
required to leav	ever been deported, rem ve any country, including cross (x) in the relevant b	the UK in the last	Yes No If 'Yes' please provid	e details
Date	Country	Reason	F	eference number (for UK)
remain in the U	made an application to t K in the last 10 years? In the relevant box	he Home Office to	Yes No If 'Yes' please provid	e details
Date	Reason for Applica	ation		ranted/Refused efused give reason Reference number
	ve a UK National Insurar	ice number?	Yes No If 'Yes' please provid	e details
National Insuran		Reason for	etting a National Insurance number	
	ve any criminal conviction c offences)? Put a cross	, , , , , , , , , , , , , , , , , , ,	Yes No If 'Yes' please provide	e details
Date	Country	Offence	S	entence
criminal offence	ever been charged in a e for which you have no c offences)? Put a cross	t yet been tried in court	Yes No If 'Yes' please provide	e details
Date	Country	Offence		
involved in, or s	of either peace or war has suspected of involvemen ty or genocide? Put a cro	t in, war crimes, crimes	Yes No If 'Yes' please provide Additional Information	
encouraged ter been a member	ever been involved in, s rorist activities in any co r of, or given support to a d in terrorism? Put a cros	untry? Have you, ever an organisation that has	Yes No If 'Yes' please provide Additional Information	
6.13 Have you views that justi encourage other	fy or glorify terrorist viol ers to terrorist acts or of ss (x) in the relevant box	medium, expressed >> ence or that may	Yes No If 'Yes' please provide Additional Information	
6.14 Have you indicate that yo	engaged in any other a bu may not be considere a cross (x) in the relevant	ed a person of good	Yes No If 'Yes' please provide Additional Information	
			STUDENT DEPE	NDENT (VAF3B DEC 2008)

ONLY TO BE COMPLETED BY APPLICANTS UNDER 18 (or parent/guardian on behalf of applicant)

# 7.1 Please provide full details about your parent(s)/guardian(s) in your home country

Name	Address	Telephone Number	Email Address	Relationship
7.2 Will you be tr Put a cross (x) in th	ravelling to the UK alone? >>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	No If 'No' please cor go to 7.4	nplete 7.3. If 'Yes' please
3 If accompanie our exact relation		f up to two adults who will acco	ompany you, including th	eir passport numbers a
1)		2)		
2.4 Is the addres	s you will be staying at a private relevant box	ate address? > Yes	No If 'No' go to Part 8	
.5 Please provid	de full details about the perso	n you >>>>> 7.6 If the p	erson named in 7.5 is no	ot a British Citizen or

will be staying with				European Economic Area Citizen, please give details about
Name	Address	Nationality	Relationship	what permission they have to be in the UK
				7.7 How long will you stay with this person?

PLEASE NOTE: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

Part 8

To be completed by dependants wishing to accompany those entering, or already in, the UK as students.

# YOUR SPONSOR IS THE STUDENT YOU ARE ACCOMPANYING TO THE UK OR ARE SEEKING TO JOIN IN THE UK

8.1 How are you related to your sponsor? Please give exact relationship

8.2 Sponsor's given name(s)

## 8.3 Sponsor's family name

<ul> <li>8.4 Sponsor's sex Put a cross (x) in the relevant box</li> <li>Male Female</li> <li>8.6 Sponsor's place and country of birth</li> </ul>	<ul> <li>8.5 Sponsor's date of birth</li> <li>D D M M Y Y Y Y</li> <li>8.7 Sponsor's normal country of residence</li> </ul>
8.8 Is your sponsor presently in the UK?         Put a cross (x) in the relevant box         Yes       No         If yes, provide details of their permission to be in the UK & details of why you are seeking to join them now	8.9 Where will you stay in the UK?
8.10 Does your sponsor have permission to study in the UK? Pu         Yes       No         If Yes, provide details of their permission to study in the If No, please state if they have made an application for	e UK;
8.11 Sponsor's nationality >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.12 Sponsor's current passport or travel document number
8.13 Place of issue and issuing authority >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.14 Date of issue
8.15 Date of expiry >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.16 Course title and qualification your sponsor expects to gain?
8.17 Where is/will your sponsor study? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.18 Address of the institution including postal code
<ul> <li>8.19 When does/did your sponsor begin this course? &gt;&gt;&gt;&gt;&gt;</li> <li>D D M M Y Y Y Y</li> <li>8.21 Do you intend to work in the UK?</li> </ul>	8.20 When is the course expected to finish?

No

Yes

07

Put a cross (x) in the relevant box

If 'Yes' please provide details

Part 9

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

# Part 10 Declaration

I hereby apply for an entry clearance to the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK. I am also aware that my application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that UK Border Agency (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that UK Border Agency (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the UK Border Agency will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with UK Border Agency published customer service standards.

I understand that all information provided by me will be processed by the UK Border Agency in accordance with the Data Protection Act 1998. I am aware that the UK Border Agency is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the UK Border Agency or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I also understand that the information provided by me, or information made available to UK Border Agency during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me by the UK Border Agency.

Applicant's signature	Date
	D D M M Y Y Y Y

Have you used an agent or representative to complete this application? *Put a cross (x) in the relevant box* 

Yes

No

Part 11

# Supporting documents checklist

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- □ The appropriate fee
- ☐ If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

### **Personal Details section**

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- ☐ You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Student Dependent

- Evidence of your relationship to your sponsor, e.g. marriage/ birth certificate
- Evidence of your sponsor's immigration status if in UK e.g. copy of their bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK
- Evidence of your sponsor's permission to study in the UK e.g. copy of their visa
- Evidence of your sponsor's studies in the UK, e.g. letter of enrolment at college/university
- Evidence of any accommodation that has been arranged for you and permission for you to live there
- Evidence of how you will be supported during your stay in the UK
- Evidence of any employment that you may have already arranged e.g. job offer, employment contract

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
  Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.

## Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at www.hmrc.gov.uk. To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

#### 8.1 How are you related to your sponsor?

Please provide details of your exact relationship to your sponsor, e.g. husband, daughter, mother.

#### 8.2 Sponsor's given name(s)

Include all your sponsor's given names, but not their family/ surname. Please do not use titles such as Mrs, Snr or Esq.

## 8.3 Sponsor's family name

Your sponsor's family/surname.

**8.4 Sponsor's sex** Answer Male/Female

8.5 Sponsor's date of birth

In DD/MM/YYYY format

#### 8.6 Sponsor's place and country of birth

This should include the state/province/city/town/village/country.

8.7 Sponsor's normal country of residence

Please provide details as requested.

#### 8.8 Is your sponsor presently in the UK?

Answer Yes/No. If yes, provide details of their permission to be in the UK & details of why you are seeking to join them now Please provide supporting evidence of this by supplying a copy of the bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK. If your sponsor is a British citizen or EEA national, please provide a copy of the bio data page from their passport (the page with their photograph) or a copy of their national identity card.

#### 8.9 Where will you stay in the UK?

Give the name, full address and telephone number of where you will stay in the UK or if your accommodation is provided as part of your sponsor's course, give the name, full address and telephone number of the accommodation officer at the institution your sponsor intends to study in, ensure to include the postal code with the address.

## 8.10 Does your sponsor have permission to study in the UK?

Answer Yes/No. If yes, provide details of their permission to study in the UK; if no, please state if they have made an application for permission to study in the UK, e.g. an application for a visa (give where and when this was made), an application for leave to remain in the UK (please give details of where and when this was made). Please provide supporting evidence of their permission to study in the UK by supplying a copy of the bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to study the UK. If your sponsor is a British citizen or EEA national, please provide a copy of the bio data page from their passport (the page with their photograph) or a copy of their national identity card.

#### 8.11 Sponsor's nationality

Please provide details as requested

**8.12 Sponsor's current passport or travel document number** Please give the passport number as it appears in your sponsor's passport. If they hold a 1951-Convention travel document please provide the document number.

#### 8.13 Place of issue and issuing authority

Include the city and country that issued the passport. The issuing authority is the National Authority that issued the passport. Their full details can be found in the passport or travel document

# 8.14 Date of issue

In DD/MM/YYYY format

# 8.15 Date of expiry

In DD/MM/YYYY format

# 8.16 Course title and qualification your sponsor expects to gain?

Please give the full name of the course e.g. BA English Literature. Please provide supporting documentary evidence.

#### 8.17 Where is/will your sponsor study?

Please give the full name of the institution i.e. London School of Economics (not LSE).

#### 8.18 Address of the institution including postal code

Give the full address, including the postal code of institution.

# 8.19 When does/did your sponsor begin this course? In DD/MM/YYYY format

8.20 When is the course expected to finish? In DD/MM/YYYY format

#### 8.21 Do you intend to work in the UK?

Answer Yes/No. If 'Yes' please tell us what you intend to do and give details of any employment you have already set up.